



JOB DESCRIPTION: Nurse
Camp Whitman on Seneca Lake

Status: Seasonal, Exempt

Reports To: Executive Director

Supervisory Responsibility: N/A

Collaborates With: Camp Leadership Team, Volunteers, Counselors, and other camp staff

Employment Terms: This is a full-time seasonal position (mid-June through July) or, this position may be filled in singular one-week session terms.

Skills, Experience, Knowledge and Abilities Needed:

- Licensed Practical Nurse (LPN) with current NYS Licensure and current First Aid & CPR for the Professional Rescuer certification is required. Registered Nurse license, Certification in Responding to Emergencies, or Basic Life Support for the Professional Rescuer are not required, but are desired.
- Interest and experience in working with youth and with people with developmental disabilities.
- Experience and ability to live and work in an outdoor, rustic setting,
- Positive attitude, openness to different viewpoints, creativity.
- Physical stamina, enthusiasm, sense of humor, patience, and self-control.

Job Responsibilities & Tasks:

- Provides routine health screening and treatment within scope of practice on a 24-hour basis while camp is in session.
- Serves as the designated Health Director for a camp session as stipulated by the NYSDOH.
- Ensures that a health screening has been completed for all campers during registration.
- Refers campers and staff requiring medical assessment and/or treatment to the area hospital or urgent care centers.
- Administers prescription and as needed medications per orders of health care provider for camper/staff members and maintains written documentation of all medications administered, refused, etc.
- Maintains required records of health screenings, treatments, medications administered, and contact with parents and/or outside health providers.
- Notifies the NYS Child Abuse Hotline immediately of any allegations of abuse/misconduct.

- Notifies the NYS Department of Health within 24 hours all injuries or illnesses required to be reported per NYS Department of Health code.
- Works in conjunction with Assistant Director and Camp Coordinators to plan management of homesickness and other behavioral conditions.
- Notifies the Assistant Director and the Camp Coordinators of special medical, emotional, and/or behavioral needs of campers/staff and how to best manage.
- Notifies the Aquatics Coordinator of any campers /staff with special water sport risk.
- Notifies the Head Cook of any campers with special dietary needs or allergies.
- Assumes responsibility for sanitation of the Nurse's Cabin.
- Works with the Camp Coordinators prior to the formal camp season to review camper applications and review medical history.