



JOB DESCRIPTION: PREP COOK/DISHWASHER

Status: Seasonal, Exempt

Reports To: Head Cook, with responsibility to the Executive Director.

Collaborates with: Camp Leadership Team, Volunteers, Counselors, and other camp staff.

Skills, Knowledge and Abilities Needed:

- At least 18 years of age.
- Prior food service experience is preferable.
- Interest and experience in working with youth and with people with developmental disabilities.
- Experience and ability to live and work in an outdoor, rustic setting,
- Positive attitude, openness to different viewpoints, creativity.
- Physical stamina, enthusiasm, sense of humor, patience, and self-control.

Job Responsibilities & Tasks:

- Assist with the preparation, serving and clean up of all meals.
- Assist with preparation of meals for individuals with special needs diets.
- Wash dishes, utensils and pots after every meal.
- Responsible for the cleanliness of the kitchen, food storage area, loading dock and dining hall.
- Assist with the preparation of the cookout orders and ice cream orders.
- Assist with the checking, unloading and storage of food deliveries.
- Knowledge and safe use of all kitchen equipment.
- Secure and lock the kitchen after each meal.
- Adhere to the methods of food safety and preparation, food storage, and overall cleanliness of the kitchen as set forth by the New York State Department of Health.
- Serve as a good example to campers in personal language, appearance and health habits.
- Follow all camp policies and regulations as found in the Policy & Procedure Manual.
- Maintain positive and appropriate relationships with other camp staff.
- Carry out established roles in enforcing camp safety regulations.